

# TRACS Resources and Links



## What is TRACS?

Wildlife TRACS, which stands for *T*tracking and *R*eporting *A*ctions for the *C*onservation of *S*pecies, is the tracking and reporting system used by the U.S. Fish & Wildlife Service's [Office of Conservation Investment](#) to capture conservation and related actions funded by its grant programs: Wildlife Restoration, Hunter Education, Sport Fish Restoration, Aquatic Education, Boating Access, Clean Vessel Act, Boating Infrastructure, National Coastal Wetlands Conservation, and State Wildlife Grants.

TRACS is used by grant recipients and Federal grant managers to create, manage, review, and approve grant proposals and performance reports to document the progress and completion of grant objectives. TRACS also serves as the official repository for grant-funded Facility and Real Property (lands) records, as well as the system for entering annual license certification of hunting and fishing license holders, which is used in the apportionment calculations for grant funding available to each state, territory, and insular area. Note that TRACS is not a grant application or management system. GrantSolutions (GS) is the Federal financial assistance management system used for grant approval and management throughout the life cycle of the award.

## TRACS Access

Each TRACS user must register for their own account. Each group has a designated user administrator who approves access requests for their agency/division/region, typically within 2 weeks. Users with questions about their access should contact their agency's TRACS User Administrator directly, or for general questions, contact the TRACS Help Desk for additional assistance.

## TRACS Training Environment

TRACS has both a live system (<https://tracs.fws.gov/login>) and a training environment, which is a copy of the live site used for training purposes only. Make sure you are accessing the correct environment!

You must have an approved account in the live system before you can access the training environment (login with the same credentials). Note that you will not have immediate access to the training environment (it typically takes 1-2 weeks after approval to receive access to the training environment). Practice entering a sample grant into the training environment using the Standard Project Statements by program here: <https://wsfrtraining.fws.gov/mod/book/view.php?id=277&chapterid=104>

## Training Resources and Additional Opportunities

The Training Portal (<https://wsfrtraining.fws.gov>) is the website where you can learn about financial assistance and how to use TRACS! A login for this site is not required as all content is accessible to guests (click "login as guest" if prompted). The Training Portal has video-based **self-paced eLearning videos and courses** you can take anytime. The **TRACS Resources and Job Aids** page has all kinds of helpful handouts and materials, including the **Performance Matrix** of standardized objectives. Also review the **TRACS Best Practice and FAQs** page for frequently asked questions and answers by topic.

We offer **TRACS introductory webinars and deeper dive webinars** by topic on an ongoing basis, as well as custom training sessions that can be set up for your team. Please visit the [TRACS Training Options](#) page for more details!

**For technical support**, contact the TRACS Help Desk by email at [tracs-helpdesk@fws.gov](mailto:tracs-helpdesk@fws.gov) or call 1-844-408-7227 (1-844-40-TRACS). **For TRACS training questions and requests**, contact Yonah Cohen (TRACS training coordinator) at [yonah\\_cohen@fws.gov](mailto:yonah_cohen@fws.gov).