# Template Last Updated 03/08/2024

# Note that this initial section may be most appropriately filled out by the Federal Aid Coordinator or TRACS point of entry. Consider that multiple project statements (see following sections V and VI) may be incorporated under the overall grant described in this section.

**GRANT PROPOSAL**

# Proposal Details

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| 1. Descriptive Title: |  | | |
| 1. SAP/PO (FBMS) #   (if available): |  | 1. Recipient Grant ID (optional): |  |
| 1. Recipient Location (State/Territory): |  | | |
| 1. Grant Start Date: |  | 1. Grant End Date: |  |

1. CMS States Only (AZ, OH, TN, WI, or WY): Are the activities under this grant Comprehensive Management System (CMS) or project-based? Check one.

* CMS (please review the CMS Grant Proposal and Statement Template instead)
* Project-Based

1. Public Description:

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1. Grant Recipient Contact(s) - list full name, title (optional), phone number, email address and organization name:

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1. Federal Grant Specialist Contact(s) - list full name, title (optional), phone number, email address and organization name:

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# Program(s)

1. Grant program(s) associated with this grant proposal (check all that apply)

Wildlife Restoration Program

* Basic HE Public Target Range
* Basic Hunter Education and Safety (Section 4c)
* Enhanced Hunter Education and Safety (Section 10)
* Enhanced Public Target Range (from Wildlife Restoration - 4b)
* Public Target Range - Enhanced Hunter Education
* Wildlife Restoration (Section 4b)

Sport Fish Restoration

* Aquatic Education (Freshwater/Inland)
* Aquatic Education (Saltwater/Marine)
* Boating Access (Freshwater/Inland)
* Boating Access (Saltwater/Marine)
* Sport Fish Restoration (Freshwater/Inland)
* Sport Fish Restoration (Saltwater/Marine)

State Wildlife Grants

* State Wildlife Grants Program – Competitive
* SWG Implementation
* SWG Planning
* Tribal Wildlife Grants Program

Boating Infrastructure Grant Program

* Boating Infrastructure Grants Program (Tier I &II)

Clean Vessel Act Program

* Clean Vessel Act Program

Coastal Wetlands Act Grant Program

* National Coastal Wetlands Program

Multistate Conservation Program

* Modern Multistate Conservation Program - Wildlife Restoration
* Traditional Multistate Conservation Program - Sport Fish Restoration
* Traditional Multistate Conservation Program - Wildlife Restoration

Outreach Grants

* National Outreach & Communications

# Additional Information

Attach the grant application (SF-424) and fill out the single audit statement below.

1. Organization Type (check one):

* State Government
* U.S. Territory or Possession
* Alaska native and Native Hawaiian Service Institutions
* City or Township Government
* County Government
* For-Profit Organization (Other than Small Business)
* Hispanic-serving Institution
* Historically Black Colleges and Universities (HBCUs)
* Independent School District
* Indian/Native American Designated Organization
* Indian/Native American Tribal Government (Federally Recognized)
* Indian/Native American Tribal Government (Other than Federally Recognized)
* Individual
* Non-domestic (non-US) Entity
* Nonprofit with 501C3 IRS Status (Other than Institution of Higher Education)
* Nonprofit without 501C3 IRS Status (Other than Institution of Higher Education
* Private Institution of Higher Education
* Public/Indian Housing Authority
* Public/State Controlled Institution of Higher Education
* Regional Organization
* Small Business
* Special District Government
* Tribally Controlled Colleges and Universities (TCCUs)

1. Conflict of Interest Disclosure Statement (check one)
   * Not Applicable
   * If applicable, enter the statement below

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1. Single Audit Reporting Statement - We are (pick one):
   1. A **[insert your organization type]** that was required to submit a Single Audit report for the organization's most recently closed fiscal year and that report is not available on the Federal Audit Clearinghouse Single Audit Database website.
   2. A **[insert your organization type]** that was not required to submit a Single Audit report for the organization's most recently closed fiscal year.
   3. A **[insert your organization type]** that was required to submit a Single Audit report for the organization's most recently closed fiscal year and that report is available on the Federal Audit Clearinghouse Single Audit Database website. The report is filed under the EIN of **[insert EIN]**.
2. The Indirect Cost Statement is a downloadable PDF in TRACS that will need to be filled out and then uploaded as an attachment.

**PROJECT STATEMENT**

**Fill out the information below for each project statement** (copy and paste as needed):

# General Info

|  |  |
| --- | --- |
| 1. Project Statement Title | * Copy Grant Title, or * Enter unique project statement title below: |
| 1. Geographic Location:   State/Territory and if applicable, specific Counties or Wildlife Management Areas |  |
| 1. Does this include Marine Federal Waters | * No * Yes |
| 1. Describe your location (optional): |  |
| 1. TRACS Group - Select the group responsible for the grant proposal at the lowest level (e.g. the state agency and/or division or sub-group: |  |

1. Point of Contact (identify a single point of contact for grant activities) - list full name, title (optional), phone number, email address and organization name:

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# Need & Purpose

1. Need:

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1. Purpose:
   * Not Applicable (note that in most cases, this field is required)
   * If applicable, enter the statement below

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# Objectives

**Fill out the information below for each objective (copy and paste as needed) and attach to the appropriate project statement.** See the Matrix and Fact Sheets on the Training Portal (TRACS Training menu > [Job Aids and Resources](https://wsfrtraining.fws.gov/mod/page/view.php?id=216&forceview=1) page):

1. Enter an objective title (e.g. Stock 25,000 fish by 06-30-2020):

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1. Select the Standard Strategy for this objective (pick one):
   * Coordination and Administration
   * Direct Habitat and Species Management
   * Environmental Review
   * Facilities/Areas Construction, Renovation or Acquisition
   * Facilities/Areas O&M
   * Incentives
   * Outreach and Communications
   * Planning
   * Real Property Acquisition
   * Research, Survey, Data Collection and Analysis
   * Species Stocking
   * Stakeholder Involvement
   * Technical Assistance
   * Training and Education
2. Select the Standard Objective by Strategy: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. Does this objective pertain to R3 (Recruitment, Retention and Reactivation)?
   * Yes
   * No
4. List activities with unit of measurement for tag 1 and list any tag 2s:

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1. Principal Investigator (if applicable) - list full name, title (optional), phone number, email address and organization name:

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1. List Target Species and/or Habitat Types (if applicable):

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1. Approach Narrative:

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**Fill out Section III: Objectives and the associated questions for each additional objective (copy and paste the objectives section again here, as many times as needed to capture each objective).**

# Results & Benefits

1. Results and Benefits Expected:
   * Not Applicable (note that in most cases, this field is required)
   * If applicable, enter the statement below

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# Budget Narrative

1. Budget Narrative:

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1. Equipment Narrative:
   * Not Applicable
   * If applicable, enter the statement below

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1. Useful Life Narrative:
   * Not Applicable
   * If applicable, enter the statement below

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1. Is this a multipurpose grant?
   * Not Applicable
   * If applicable, enter the statement below

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# Additional Info

1. Does this grant have a relationship to other grants?
   * Not Applicable
   * If applicable, enter the statement below

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1. Timeline
   * Not Applicable
   * If applicable, enter the statement below

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**Fill out the Project Statement sections for each additional project statement (copy and paste as needed).**